

AGENDA

Meeting: ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Royal Wootton Bassett Library, Borough Fields, Royal Wootton Bassett, SN4 7AX
Date: Wednesday 24 September 2014
Time: 5.00 pm

Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact the Democratic Services Officer.

Refreshments and networking opportunities will be available from 5.00pm.

Please direct any enquiries on this agenda to:

Kevin Fielding (Democratic Services Officer) on 01249 706612 or kevin.fielding@wiltshire.gov.uk or Julia Densham (Community Area Manager – Royal Wootton Bassett and Cricklade Area) on 01249 706496 or julia.densham@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Wiltshire Council website at www.wiltshire.gov.uk.

Press enquiries to communications on direct lines 01225 713114/713115.

Wiltshire Councillors

Allison Bucknell (Chairman)	Lyneham
Bob Jones	Cricklade & Latton
Chris Hurst	Royal Wootton Bassett South
Mollie Groom	Royal Wootton Bassett East
Jacqui Lay (Vice Chairman)	Purton
Mary Champion	Royal Wootton Bassett North

Items to be considered	Time
<p>1 Health Fair</p> <p>Health Fair: various health-related stands – an opportunity for a blood pressure and cholesterol test plus lots of other information and freebies including a free 7-day pass to the Lime Kiln Leisure Centre.</p> <p>Dementia-Friendly Communities: find out what’s happening in the Royal Wootton Bassett & Cricklade area to help residents and their carers living with dementia. If you run a business in the area, learn how you can promote your business as ‘Dementia Friendly’.</p> <p>Project ‘STAY AWAY’ – an interactive workshop to look at ways of staying out of the doctor’s surgery. With the shortage of doctor’s appointments in some areas we will look at ways that you can take control of your wellbeing, and that of your family.</p>	<p>5:00pm</p> <p>5:30pm</p> <p>6:15pm</p>
<p><u>Area Board Meeting</u></p>	
<p>2 Chairman's Welcome and Introductions</p>	<p>7:00pm</p>
<p>3 Wiltshire Council's Better Care Plan</p> <p>A short film about the strategy and an opportunity for questions to representatives of Public Health and the Clinical Commissioning Group about how they will help people to stay active and live well, supported in their own home and their local community for as long as they wish.</p>	
<p>4 Apologies for Absence</p>	
<p>5 Minutes (<i>Pages 1 - 12</i>)</p> <p>To approve the minutes of the meeting held on Monday 23rd July 2014.</p>	
<p>6 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	

7 **Positive Leisure Activities for Youth**

An update on the changes to the Council's youth provision.

8 **Wiltshire - The Wider Picture** (*Pages 13 - 14*)

News and information on what's going on in your local community and across the county:

- Wiltshire Fire & Rescue Consultation.

9 **Spotlight on Partners** (*Pages 15 - 20*)

To receive updates from our key partners, including:

- a. Wiltshire Police
- b. Wiltshire Fire and Rescue Service
- c. Military Civilian Integration Partnership
- d. Defence Technical Training
- e. NHS Wiltshire
- f. Parish and Town Councils
- g. Youth Advisory Group (YAG)
- h. Neighbourhood Planning Working Group
- i. Community-Led Planning Steering Groups
- j. Chambers of Commerce/Business Associations
- k. Community Groups
- l. Housing Associations
- m. Network Rail
- n. RWB Arts Festival & Memorial Hall.

10 **Spotlight on Parishes**

11 **Task Group Updates** (*Pages 21 - 22*)

To consider reports from the following task groups and make any necessary decisions:

- a. Community Area Transport Group
- b. Cricklade Shadow Community Operations Board
- c. Royal Wootton Bassett Shadow Community Operations Board
- d. Dog Fouling Task Group
- e. Caring about Dementia Task Group
- f. Older Peoples Accommodation Task Group.

12 **Investing in our Community** (*Pages 23 - 46*)

To consider applications to the Community Area Grants Scheme, as follows:

- To note the area board budget and funding criteria for 2014/15.
- Royal Wootton Bassett Town Team – requests £3,905 towards a regeneration project for the town.
- Royal British Legion – requests £500 towards the purchase of road closure signs.
- Lyneham Village Hall – requests £925 towards the purchase of interlinking seating.
- Latton Parish Council – requests £382 towards an information board.
- To note inter-meeting spending - £60 room hire.
- To note the area board current budget balances.

13 **Wrap up**

8:30pm

MINUTES

Meeting: ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Cricklade Town Hall, High St, Cricklade, SN6 6AE
Date: 23 July 2014
Start Time: 6.30 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

Kevin Fielding, direct line 01249 706612 or e-mail kevin.fielding@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Allison Bucknell (Chairman), Cllr Mary Champion, Cllr Mollie Groom (Vice Chairman), Cllr Chris Hurst, Cllr Bob Jones MBE and Cllr Jacqui Lay (Vice Chairman) and Cllr Jonathon Seed

Wiltshire Council Officers

Julia Densham – Community Area Manager
Kevin Fielding – Democratic Services Officer
Surriya Subramaniam – Head of Public Protection, (Emergency Planning)

Town and Parish Clerks/Councillors

Cricklade Town Council – Mark Clarke & John Coole
Royal Wootton Bassett Town Council – Johnathan Bourne
Broad Town Parish Council – Veronica Stubbings
Lyneham & Bradenstoke Parish Council – John Webb
Tockenham Parish Council – Diana Kirby

Partners

Office of the Wiltshire Police & Crime Commissioner – Clive Barker
Wiltshire Fire and Rescue Service – Graham Weller
Cricklade SCOB – Ruth Szybiak

Total in attendance: 45

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett & Cricklade Area Board and introduced the councillors and officers present.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Mike Leighfield – RWB SCOB and Ray Thomas – Purton Parish Council.</p>
3	<p><u>Minutes</u></p> <p><u>Decision</u></p> <ul style="list-style-type: none"> • The minutes of the meeting held on the 21st May 2014 were agreed as correct record and signed by the Chairman.
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Wiltshire - The Wider Picture</u></p> <p>The following Chairman’s Announcements were noted:</p> <ul style="list-style-type: none"> • Community Infrastructure Levy (CIL) • Mini Recycling Sites • Garden Waste Consultation • Wiltshire Online Broadband – update • Network Rail – update • World War 1 Commemorative Event • Changes to the Electoral Registration System
6	<p><u>Spotlight on Partners</u></p> <p>Updates from partners were received as follows:</p> <p>Wiltshire Police – Sgt Martin Alvis</p> <p>The written update was noted.</p>

Cllr Jacqui Lay requested that figures for road traffic incidents in the RWB & C community area be included in the Police update. Sgt Alvis advised these figures would be brought to the next Area Board meeting.

Wiltshire Fire and Rescue Service – Graham Weller

Points made included:

- That a consultation period concerning the merging of Wiltshire and Dorset Fire & Rescue Services had begun on the 21st July for a 13 week period, full details could be found on the Wiltshire & Rescue web site:
<http://www.wiltshire.gov.uk/strengtheningourfrs>

Defence Technical Training

Points made included:

- That work continues to be ongoing.
- That Royal Wootton Bassett Chamber of Commerce recently met to discuss how best to maximise the commercial opportunities that the Defence College would offer to Lyneham and Royal Wootton Bassett.

Clinical Commissioning Group

The written update was noted.

Neighbourhood Planning Working Group – Cllr Mollie Groom

Points made included:

- That the group had recently had an overview meeting with Wiltshire Council to plan the way forward.
- That the issues report is now completed.
- That the draft plan would go out for consultation during September 2014.

Community-Led Planning Steering Groups

Points made included:

- That an update would be available for the next Area Board meeting.

	<p>Royal Wootton Bassett Sports Association</p> <p>The written update was noted.</p> <p>The Chairman thanked all the partners for their updates.</p>
7	<p><u>Spotlight on Parishes</u></p> <p>Royal Wootton Bassett Town Council.</p> <p>Nothing to report.</p> <p>Cricklade Town Council.</p> <p>The written update was noted.</p>
8	<p><u>Looking Forward</u></p> <p>Cllr Jonathon Seed - Cabinet Member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding, Wiltshire Council, gave an overview of the Wiltshire Council Campuses projects and the work carried out so far.</p> <p>Points made by Cllr Jonathon Seed included:</p> <ul style="list-style-type: none"> • That the campus projects were starting to gain real momentum, with Corsham soon to open to the public. • That it made good economic sense to rebuild aging buildings, replacing them with fit for purpose campuses. • That the Cricklade campus was part of the first phase of the campus project to be granted funding. • That Wiltshire Council was working with the Royal Wootton Bassett Town Council to determine where the RWB campus should be situated and how it should be developed. <p>Questions raised included:</p> <ul style="list-style-type: none"> • Concerns over the future of the Cricklade Leisure Centre, its staff and perceived issues with the swimming pool. <i>a.Cllr Seed advised that he couldn't guarantee the future of all staff, Wiltshire Council were trying to enhance its Leisure Centres during a time of major cuts from Central Government. New models of working were</i>

	<p><i>being investigated, with volunteers being looked at as a way of providing part of the on-going service.</i></p> <p><i>All Wiltshire Council swimming pools were being checked as part of a regular maintenance program, as it was thought that there may be a leak, (Cllr Seed advised that he would check on the possible leak).</i></p> <ul style="list-style-type: none"> • <i>Would the campuses be run by volunteers?</i> <i>a. Every campus would probably have its own operational model.</i> • <i>Was there a campus priority list?</i> <i>a. A list of seven first phase campuses had been drawn up and funding agreed by Wiltshire Council, Cricklade campus being one of these.</i> • <i>How many campuses could be built at the same time?</i> <i>a. Several campus projects are ongoing at different stages of development at present.</i> • <i>Are there any set governance procedures in place for campuses?</i> <i>a. Management models are emerging for each campus, SCOBs would evolve into Engagement and Management Boards. Without local direction the campuses cannot happen.</i> • <i>What is the key to the campuses happening?</i> <i>a. Funding and local engagement.</i> <p>Ruth Szybiak - Chairman of the Cricklade Shadow Campus Operation Board gave a short update of the Cricklade campus project proposals. It was felt that the Cricklade message to Cllr Seed was of wanting to build on what Cricklade had achieved so far.</p> <p>Cricklade SCOB were frustrated at the speed that it was taking to get the Cricklade campus project rolled out, it was felt that Wiltshire Council was holding this process up, (Cllr Seed advised that he was happy to attend a Cricklade SCOB meeting to discuss further).</p> <p>The Chairman thanked Cllr Seed for his presentation and attending the meeting.</p>
9	<p><u>Emergency Planning</u></p> <p>Surriya Subramaniam – Head of Public Protection, (Emergency Planning), Wiltshire Council, gave a short presentation that outlined what emergency planning procedures were available to parishes and a pilot scheme that the Chippenham community area were running which entailed the towns and parishes putting together a comprehensive emergency plan that benefitted the whole community area. It was hoped that the Royal Wootton Bassett & Cricklade Area Board would agree form a similar scheme.</p>

	<p>Points made from the Chippenham pilot scheme:</p> <ul style="list-style-type: none"> • Ten Parish and Town Councils have attended workshops. • Police, Fire, Emergency Planning, Flood, Snow, Public Health, Voluntary Groups were involved. • Parishes have benefitted by sharing information and best practice. • Follow up sessions, advice, template and direct contacts. • 100% agreed that the session improved local resilience. <p>Decision</p> <ul style="list-style-type: none"> • That the Royal Wootton Bassett & Cricklade community area agreed to meet to plan a comprehensive emergency plan for the community area. <p>The Chairman thanked Surriya Subramaniam for his presentation.</p>
10	<p><u>Consultations with Link Schemes</u></p> <p>Cllr Allison Bucknell outlined proposed changes to Link scheme grants.</p> <p>Wiltshire Council's 2014/15 budget, agreed earlier this year, included a proposal to make a saving of £25,000 by withdrawing the payments of 5p/mile that are currently made to the Link schemes. It was also suggested in the Council meeting at which the proposal was discussed that the other grants currently paid to the Link schemes through Community First might be redirected through the Area Boards.</p> <p>There is no proposal to reduce the £45,000 per annum budget for Link scheme grants. However, it has been suggested that the annual grant funding might be transferred to the Area Boards to administer, in line with the Council's preferred approach of delegating local funding decisions to the Boards. It would be necessary to allocate a share of the current budget to each of the Area Boards; views are sought on how this might best be done, although it is suggested that the fairest approach might be to allocate shares of the funding on the basis of mileage operated in the previous financial year. The Area Boards would then have discretion to allocate funding to their local scheme(s) as they saw fit, from the allocation they had been given for this purpose and / or from other funding available to them.</p>

	<p>Decision</p> <ul style="list-style-type: none"> • That the Royal Wootton Bassett & Cricklade Area Board rejects the proposals and requests that the Council’s funding is paid via Community First, who currently administer these grants.
11	<p><u>What Matters to you in Royal Wootton Bassett & Cricklade</u></p> <p>Julia Densham – Royal Wootton Bassett & Cricklade Community Area Manager, outlined the feedback from the “What Matters to You” event held on the 15th March and a subsequent survey, and to identify priorities for the Area Board to take forward.</p> <p>The Top Priorities</p> <ul style="list-style-type: none"> • Protect green spaces, green-field sites and rights of way from developments. • Resist further development which will impact on the M4 junction & prevent coalescence. • Greater access to GPs. • Ensure new development promotes health & wellbeing, and includes public transport links and green-space. • Support for youth unemployment, apprenticeships and training and transport to access it. • More people working on self-help projects in the communities to create cohesion. • Making the most of opportunities with the redevelopment of RAF Lyneham. • Better links between community safety and health & wellbeing. • Educate people to take more personal responsibility for low level or minor issues before calling the police and other agencies. • Ensure a full campus programme is developed effectively in both Royal Wootton Bassett and Cricklade. • Develop a cultural directory of groups, venues and activities and engage the whole community. • The chairman pointed out that the top rated priorities were issues that we

	<p>as a board could not do anything about directly and that there were other task groups focussing on those issues. She suggested that we focus on the issues around lack of access to doctors and the promotion of health and wellbeing as a preventative strategy.</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Royal Wootton Bassett & Cricklade Area Board would focus on Health & Wellbeing generally and would work out at its next agenda setting meeting how to pull in the meeting’s suggestions under this umbrella. <p>It would then bring the agreed suggestions back to the 24th September 2014 Area Board meeting.</p>
12	<p><u>Investing in our Community</u></p> <p>The Area Board considered the following applications to the Community Area Grant Scheme 2014/15:</p> <p>Decision Cricklade Cinema! awarded £1,254 towards a projection screen. Reason <i>The application met the Community Area Grant Criteria 2014/15.</i></p> <p>Decision Swindon in the Great War awarded £520 towards a Royal Wootton Bassett Remembrance Wreath and Information Cards. Reason <i>The application met the Community Area Grant Criteria 2014/15.</i></p> <p>Area Board Funding to date.</p> <p>Community Area Grants, Digital Literacy – Capital – £49,892.98</p> <p>Revenue - £8,804.64</p> <p>Community Area Transport Group (CAT-G) - £16,626.00</p>
13	<p><u>Caring about Dementia</u></p> <p>Points made by Cllr Jacqui Lay included:</p> <ul style="list-style-type: none"> • As reported at the last Area Board meeting, we had the launch for our Community area “Caring about Dementia” on the 19th May. The launch

	<p>promoted the new Wiltshire Council toolkit and also how to engage with our businesses and partners in the community with pledges and calls for action as to how we can become a Dementia Friendly Community.</p> <ul style="list-style-type: none"> • Working with the community, a steering group had been set up to orchestrate how our community can promote and inform residents of the actions that we want to undertake as a community group. • The steering group last met on the 28th May and is due to have the next meeting on the 30th July 2014. The next meeting intends to be an AGM when key positions would be hopefully filled by people on the steering group, or anyone from the community area who might be interested in being part of this group.
14	<p><u>Older Peoples Housing Group Update</u></p> <p>Cllr Mary Champion advised that the group had yet to meet.</p>
15	<p><u>Dog Fouling Task Group Update</u></p> <p>Points made by Cllr Jacqui Lay included:</p> <ul style="list-style-type: none"> • Next meeting on Tuesday 5th August 2014. • That the group were looking at ways to encourage dog owners to pick up and bin their dog mess. • That bags and badges had been produced to promote a dog fouling campaign for a week during October 2014. Looking to get local school children involved in this. • Local businesses to sponsor the bags.
16	<p><u>Community Area Transport Group, (CAT-G) Update</u></p> <p>Cllr Bob Jones</p> <p>The following recommendations from the Community Area Transport Group (CAT-G) held on 10 July 2014 were approved by the Area Board:</p> <ul style="list-style-type: none"> • <u>Broad Town – Issue 3038</u> Traffic calming: additional signs, removal of carriageway central line, new edge lines <p><i>Approved a maximum of £5,000 from CATG with Broad Town Parish</i></p>

	<p><i>Council contributing £750.</i></p> <ul style="list-style-type: none"> • <u>C70 – Issue 1734</u> Road has been assessed, no objections were received so can be considered for implementation <p><i>Approved a maximum of £5,000 from CATG.</i></p> <ul style="list-style-type: none"> • <u>C415 – Issue 2935 / Issue 3038</u> Road was assessed and received objections in part – recommend to go ahead with the changes that have received no objections and reconsider the remaining section if speeding continues to be an issue. <p><i>Approved a maximum of £3,000 from CATG.</i></p> <ul style="list-style-type: none"> • <u>Purton</u> Peak/Reids Piece/High Street junction to Reids Piece estate crossroads – assessed as suitable for a 20mph limit <p><i>Approved a maximum of £3,000 from CATG.</i></p>
17	<p><u>Outside Bodies Updates</u></p> <p>Representatives to give any updates:</p> <p>C&DCA (Cricklade Leisure Centre) – Cllr Bob Jones.</p> <ul style="list-style-type: none"> • That Cllr Jones attends these meetings 2/3 times per year. <p>Community & RAF Fairford Liaison Group – Cllr Bob Jones.</p> <ul style="list-style-type: none"> • Nothing to report. <p>Neighbourhood Planning Forum – Cllr Mollie Groom.</p> <ul style="list-style-type: none"> • Nothing to report. <p>Lyneham Steering Group – Cllr Allison Bucknell</p> <ul style="list-style-type: none"> • Nothing to report.

18	<p><u>Wrap up</u></p> <p>The Chairman thanked everyone for attending the meeting.</p> <p>The next meeting would incorporate a Health Fair for which there would be a possible change of venue – more information to follow.</p> <p>The next meeting of the Wootton Bassett & Cricklade Area Board would be held on Wednesday 24th September 2014.</p>
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Agenda Item 8

Chairman's Announcements

Subject:	Wiltshire Fire & Rescue Service – Consultation
Officer Contact Details:	Mike Franklyn
Further details available:	Wiltsfire.gov.uk

Summary of announcement:

A wide ranging consultation to consider options for the future of Wiltshire Fire & Rescue Service started on Monday 21 July.

Between now and 20 October, local people will be able to have their say on options including closer working with local authorities and the police through to a possible merger with Dorset Fire Authority.

A parallel consultation is being held in Dorset over the same period. In both counties local residents will be able to access further information and complete on-line questionnaires. In addition, a random selection of 12,000 households across Wiltshire and Dorset will receive the questionnaire directly. Information will also be placed in public buildings, including libraries, and consultation forums will be held with the public, businesses and voluntary organisations.

Simon Routh-Jones, Chief Fire Officer of Wiltshire Fire & Rescue Service, said: “We are keen to know what local people think about our options to strengthen our fire and rescue service. We have a number of potential ways forward, including a potential merger with Dorset Fire Authority. We are consulting widely on this important issue and we would encourage any views as no decisions have yet been made.

Cllr Christopher Devine, Chairman of Wiltshire & Swindon Fire Authority, said: “We face difficult financial times ahead that result from cuts to our central Government grant. We need to find significant savings from our limited budget whilst protecting frontline services. It is vital that local people take this opportunity to find out more about the proposals and have their say, and we would encourage as many people as possible to get involved now that the consultation has started.”

The consultation portal is accessible via www.wiltsfire.gov.uk/strengtheningourfrs

Crime and Community Safety Briefing Paper Wootton Bassett & Cricklade Community Area Board – Sept 2014



1. Neighbourhood Policing

Sector Commander: Insp Dave Hobman

NPT Sgt: Martin Alvis

Wootton Bassett Town Centre Team

Beat Manager – PC Nick Spargo

PCSO – Jim Wale

PSCO – Andrea Hector

Wootton Bassett Lyneham & Rural villages Team

Beat Manager – PC Steve Porter

PCSO – Andy Singfield

Cricklade & Purton Team

Beat Manager – PC Lee Kuklinski

PCSO Nicola Allan

PCSO Richard O'Halloran

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

EO Royal Wootton Bassett NPT	Crime				Detections*	
	12 Months to August 2013	12 Months to August 2014	Volume Change	% Change	12 Months to August 2013	12 Months to August 2014
Victim Based Crime	852	847	-5	● -0.6%	27%	12%
Domestic Burglary	38	56	+18	● +47.4%	24%	5%
Non Domestic Burglary	111	103	-8	● -7.2%	3%	1%
Vehicle Crime	77	92	+15	● +19.5%	5%	2%
Criminal Damage & Arson	171	147	-24	● -14.0%	14%	17%
Violence Against The Person	114	186	+72	● +63.2%	61%	25%
ASB Incidents	643	552	-91	● -14.2%		

You will see from the figures that we are only just running under threshold for crime having seen a spike in domestic burglaries and violent crime. Touching on the violence, this is not stranger on stranger and would appear to be a mixture of domestic reporting that we actively encourage and quite a few neighbour, issues some involving children. The levels of injuries are low and no one needs to fear over these increases.

Dwelling burglary saw an increase of 18 offences. We have made an arrest and a local male is on bail pending further enquiries. Only today at the time of writing this report, we recovered a car believed linked to burglary offences from out of force, so there is a lot of work going on from our departments within Wiltshire Police.

The type of incidents we expect to rise during the summer periods such as ASB and criminal damage have reduced, this is very pleasing and reflects the patrols and the work the team put in to keep these levels low.

Other than these figures the team have been working hard with some of our partner agencies managing high risk offenders and some problematic individuals that have the potential to raise crime even further but don't due to our working methods.

Sgt Martin Alvis

Swindon Area Signalling Renewal (SASR) Information for Wiltshire Council's Royal Wootton Bassett & Cricklade Area Board

The site at Wootton Bassett is the main site/welfare/storage facility for the Swindon Area Signalling Renewal project.

The project entails installing new signals and related line-side equipment from:

- Uffington to Thingley Junction
- Hullavington to Wootton Bassett Junction
- Kemble to Swindon Station

This new signalling system will be re-controlled from existing signal boxes to the new Thames Valley Control Centre in Didcot (where the signalling will be operated via a desktop computer system)

The project is also immunising signalling equipment (i.e. point machines), in advance of the impending electrification programme.

The project is being undertaken in 2 stages – with the first commissioning stage being completed between Monday, 18 August to Monday, 25 August 2014 and which saw the new signalling system installed along the Swindon to Kemble line, enabling the new second track to also be commissioned.

We are not in a position to provide finite dates for the second stage at this point as we are reviewing which options will be able to be delivered effectively, whilst causing the least disruption to our customers and to the wider public. I can confirm that the second commissioning stage will take place in 2015 and that it will be delivered over a similar timeframe to the first one.

The physical works that have taken place at the Wotton Bassett site thus far include that installation of a new primary supply point (PSP) building and a new distribution network operator, both of which provide power for the new signalling system being installed.

Great Western Electrification Programme, August 2014

Dauntsey Lock, Ladbrook Lane and Notton Lane Bridges opened for the public

Our team worked hard to ensure that these reconstructions were completed as soon as possible. As a result, Dauntsey Lock bridge has reopened three weeks ahead of schedule, on 18th July. Also, Ladbrook Lane bridge opened on the same day, one week ahead of schedule.

Gordon Clark, a local resident who has lived adjacent to Ladbrook Lane bridge since 1971, said: "The appearance is elegant from our dining room window; not the old bridge that my children grew up with but one that will last twice that time or more, having noted some of the materials put into its construction."

"I hope all who have worked on this project are proud of what has been constructed and that it will mellow into the scenery over the next few years, although it won't have the old steam engine smoke to help."

Notton Lane bridge was also opened to the public at the beginning of August as scheduled. There will be a minor road closure later this autumn that we will advertise in due course, in order to allow the utilities company to connect the electric cable adjacent to the new structure.

Dauntsey Lock Bridge



Corsham Station Foot Bridge

We hosted a public engagement event on 12th August at Corsham Town Hall, in order to gather feedback from local representatives on the impact of the proposed diversion route, illustrated below.

The foot bridge reconstruction, as part of the Electrification Programme, is planned for this winter with a period of closure proposed from November to January 2015.

We are currently looking at the programme in order to find the best solution to minimise the disruption by shortening the closure period.

We will be hosting a second public engagement event on September 9th at the same venue – Corsham Town Hall- from 4.00 pm to 7.00 pm, where we will present more details about the project.



Corsham Aqueduct

The project team is currently evaluating design options taking into consideration a hydrologist report. The work for replacing and raising the aqueduct is planned for March 2015.

Shockerwick Foot Bridge

The reconstruction of this foot bridge is planned for Christmas this year. We will be replacing the bridge and works will be undertaken with minimal disruption under traffic light control on A4.

Templars Firs Footbridge, Royal Wootton Bassett

The footpath is currently closed and the bridge reconstruction continues apace. The scheduled opening date is January 2015.

Broad Town/ Marlborough Road, Royal Wootton Bassett

During a workshop organised in July with all stakeholders, we received feedback that revealed serious concerns about the available diversion routes and the duration of the road closure. Therefore, together with our contractor, we are currently looking at available design options that will allow us to perform the reconstruction with a minimal disruption to the road.

Brinkworth Updates

Community Engagement

As work taking place on the School Hill Road is close to the Earl of Danby's School, we spoke in July with the children about safety around the construction site. We also encouraged them to explore their creative side during an art competition, by drawing something related to their passion in life. The results ranged from pictures of owls to drawings of trains, with the winners from each year group receiving certificates and prizes of art equipment - pictured below.

The winning drawings from each year group will be laminated and displayed at the temporary structure, while the bridge reconstruction work is taking place.



School Hill Road - Bridge Reconstruction

Due to necessary pre-works related to utilities diversion, we had to bring forward the closure date to 29th August. This will last for approximately 15 weeks. During this time, a signed diversion route, illustrated below, will be in operation. There will be a small speed restricted zone (30mph) within the diversion route to account for the narrow section of the road.

The bridge will be demolished during a 29hr possession* of the railway (*A period in which trains will not be operating) from 11:35 pm on 4th October 2014 to 5:00 am on 6th October 2014.

Following the demolition, the bridge deck beams will be placed during a further 29hr possession of the railway from 11:55 pm on 11th October 2014 to 5:00 am on 13th October 2014. Working hours will generally be between 07:30 am and 5:30 pm from Monday to Friday. Overnight and weekend works will be kept to a minimum.



Little Somerford Underbridge

Strengthening works will start in March 2015 until May 2015. There will be a minor disruption on the road while we undertake the work at night under traffic light control.

***Our dedicated 24-hour National Helpline:
08457 114141***

www.networkrail.co.uk/great-western-route-modernisation/wiltshire/

ROYAL WOOTTON BASSETT ARTS FESTIVAL
Report for the Area Board - Wednesday 24th September 2014

We continue to represent the Arts. There are probably as many people involved in the Arts locally as there are in Sports. It's all good for personal and community wellbeing. It's not always easy locating, even in RWB, the people who might be planning something and getting their advance information. We do our best to check noticeboards and parish magazines. A Joint Churches production of "Jesus Christ Superstar" for next March is just starting.

If members know of "Arts" events between now and next Spring, we'd be glad to hear about them and how to contact the organisers.

RWB Arts Festival events are:

Saturday 15th/Sunday 16th November 14- Speech & Drama and Classical Guitar at RWB Academy. RWB Flower Club are organising a workshop during the weekend.

Friday 30th January 2015 - AGM

Friday 27th February 2015 - the Launch of the 2015 Syllabus.

2015 is the Festival's 10th year. The Music events will include classes for the local Rotary Young Musicians Competition.

Saturday 18th April 2015 - a fund-raising concert by Wessex Male Choir with guests including Swindon Young Musicians Choir at RWB Academy.

Thursday 18th to Sunday 21st June 2015 - the Singing & Instrumental Festival at St.Bartholomew's Church and at the Memorial Hall.

Saturday 27th /Sunday 28th June 2015 - the new Piano Festival at RWB Academy.

Saturday 14th /Sunday 15th November 2015 - Speech & Drama and Classical Guitar, again at the RWB Academy.

If you come across someone in the Area Board catchment, who might like to join our small team, please contact:

Sheila Dunn Hon.Sec., 01793 529678 sheiladunn@sky.com

Update for Royal Wootton Bassett & Cricklade Area Board

Update from	Royal Wootton Bassett
Date of Area Board Meeting	September 2014
Headlines	

- Town Crier Competition 2014 was hosted in Royal Wootton Bassett on Saturday 20th September. Twenty-one Town Criers from around the country competed.
- The next issue of the Royal Wootton Bassett Town Council Bulletin newsletter will be available at the end of the month. Copies can be picked up at various points around the town or viewed online on the Royal Wootton Bassett Town Council website.
- Two members of staff have retired. Lyn Reynolds and John Smart were part of our team for 9 years and 13 years respectively. Our thanks to them for their hard work and commitment. Naomi Coleman joins our Administrative Team and a position is open for in our Grounds Maintenance Team.
- Tesco plans have been submitted to Wiltshire Council. Although in the neighbouring parish of Lydiard Tregoze, this development could have significant impact on Royal Wootton Bassett and surrounding areas. Royal Wootton Bassett Town Councillors will meet on Thursday 25th September 2014 to consider the plans.
- Town Clerk Johnathan Bourne will be away from the office for around two months, returning in December 2014.
- Mayor's recent Charity Cake Stall raised over £300 for The Filling Station, a charity that offers help and support for the homeless. A Charity Dinner held on Sunday 21st September 2014 has also been a great boost to funds. Thank you to everyone who helped and donated.

Projects

- Royal Wootton Bassett's Neighbourhood Plan is in the final stages of drafting.

Update for Royal Wootton Bassett & Cricklade Area Board

- On Thursday 14th May 2014 Town Clerk Johnathan Bourne met with Wiltshire Councillor Allison Bucknell and Campus Transformation Project Portfolio Holder Jonathan Seed. Our sincere thanks go to Councillor Allison Bucknell for her support of the Campus project in Royal Wootton Bassett and we are hopeful, with Councillor Allison Bucknell and Jonathan Seed's assistance, that Jonathan Seed will attend the next Area Board meeting to give an update presentation.
- Royal Wootton Bassett Town Council is working on a project to record, archive and preserve the collection of letters and gifts kindly presented to the people of the town with regard to repatriations.

Events/Dates for the diary

- Mayor's Civic Service, Sunday 19th October 2014 at 3.00 pm.
- Christmas Lights and Shopping Event will be held on Friday 5th December 2014. Stall facilities were extremely well received last year and we will be providing covered and lit stalls again this year. Applications for stalls are now being taken and application forms are available at the Royal Wootton Bassett Town Council office, 117 High Street, by calling 01793 850222 or by visiting our website at www.royalwoottonbassett.gov.uk



Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett

Royal Wootton Bassett & Cricklade Community Area

Dog Fouling Task Group

Final report to RWB&C Area Board on 24th September 2014

Since its report at the last area board meeting, the task group met on 5th August 2014 at Cricklade Town Council Offices and had a planned meeting for September 3rd at RWB Library.

Representatives from Broad Town, Cricklade, Lyneham and RWB attended the first meeting.

The second meeting had a poor attendance due to other commitments so action notes and outcomes from the first meeting were circulated.

'Bag It and Bin It' Campaign Week

Following the group's agreed remit of education, a campaign week from Saturday 4th Oct to Saturday 11th Oct with community leadership was agreed. This would include to include a poster design for primary school children via their book bags, individual town and parish councils to take responsibility for their own poster campaign, and the use of a 'Bag it and Flag it' kit – flags, bags and A-boards. All the town and parish councils were invited to be involved with the campaign, and take the lead in their local areas with posters funded by the task group budget.

The Dogs Trust agreed to support the campaign and offered leaflets, badges and dog bags plus a community education officer who would be willing to come out to local schools and events.

A child-friendly poster was drafted.

Further Research

We looked at what other communities had been doing – Royal Tunbridge Wells had carried out a Scrutiny programme in 2013 and from this had a Bag it and Flag it Campaign which seem to work well. We discussed if this was something that the community area could do and it was agreed that something similar could be part of the initial campaign with the materials then passed around the area in following months whenever there was a particular Hot Spot.

We also noted that Westbury and Warminster Town Councils were considering recruiting a shared dog warden.

Training for Dog Wardens is available from Keep Britain Tidy at an approximate cost of £1000 for up to 10 candidates. Further costs would be uniform, identity documents and legal costs for taking prosecutions where Fixed Penalties are unpaid.



Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett

Paul Harris, Wiltshire Council's Highways Enforcement (Environmental Health) is looking into a more community-friendly system for educating dog walkers and hopefully will advise Area Boards how this might work.

Outcomes

There was a low response from the town/parish councils to the invitation to take part in the week-long 'Bag It and Bin It' campaign. However, the following responses were received:

- RWB Town Council agreed that a poster campaign reminding dog owners to take a torch in the darker months to check for fouling.
- Cricklade Town Council agreed to a campaign week and to design their posters.
- Lyneham Parish Council did not want to take part in the 'Bag It and Bin It' campaign at this time.
- Purton Parish Council was keen to have a 'Bag It and Bin It' campaign week with posters for school children.
- Tockenham Parish Council agreed to a poster campaign in their community.

Recommendations

- 1. The task group has met its terms of reference to engage with, research and make suggestions about ways in which towns and parish councils can address the issue of dog fouling.**
- 2. The remaining fund of £1,940 be set aside until the area board meeting on 21 January 2015 for town and parishes to apply for their own projects that address issues of dog fouling where the criteria is one of public education about the necessity to clear up after your dog. Any applications for funding should be sent to the Community Area Manager.**
- 3. The dog fouling task group may wish continue to meet as an area-wide community group led by its area representatives.**

Grant Applications for Royal Wootton Bassett & Cricklade on 24/09/2014

ID	Grant Type	Project Title	Applicant	Amount Required
896	Community Area Grant	Lyneham Village Hall new chairs	Lyneham Village Hall	£925
886	Community Area Grant	RWB Town Team Regeneration Project	Royal Wootton Bassett Town Team	£3905
894	Community Area Grant	Road closure signs	Royal British Legion	£500
912	Community Area Grant	Latton Information Board	Latton Parish Council	£382

ID	Grant Type	Project Title	Applicant	Amount Required
896	Community Area Grant	Lyneham Village Hall new chairs	Lyneham Village Hall	£925

Submitted: 08/08/2014 12:17:07

ID: 896

Current Status: Application Appraisal

To be considered at this meeting:

24/09/2014 Cricklade

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Lyneham Village Hall new chairs

6. Project summary:

The Management Committee is in the process of updating and refurbishing the Hall. In the last year the Hall has been decorated throughout with the labour being provided by the Community Payback Scheme; thanks to a grant from this Area Board, additional radiators have been installed and the Lyneham & Bradenstoke Parish Council has funded minor building works and new window blinds. The final phase of the updating work is to provide new, more comfortable, chairs that are also capable of being linked together to meet

current fire regulations. The current chairs are very cold and uncomfortable moulded plastic chairs that do not have integral linking capability. Users complain they are cold and very uncomfortable. The upholstered chairs for which we have obtained quotes are more expensive because they have integral, welded-on linking clips. In time, we hope to run community cinema in the Hall, but feel we cannot even contemplate this until we have comfortable seating. Lyneham has suffered considerably by the withdrawal of the RAF. Many community groups in the village lost their meeting rooms on the base and have turned to the Village Hall, as well as other community rooms, for their meetings. It is not anticipated that any civilian community groups will be able to use meeting rooms on the base when the Technical Training College opens. There is therefore great need to provide a warm, comfortable and safe place for community groups to meet. Furthermore, the influx of new families into the military family quarters will increase the need for community facilities in the village. We have a window of opportunity at the moment to bring the Village Hall up to standard in anticipation of this increase in population. We hope the Area Board will be able to support this grant application on this basis.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

Electoral Division

Lyneham

8. What is the Post Code of where the project is taking place?

SN15 4PE

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£3538.36

Total Expenditure:

£3355.26

Surplus/Deficit for the year:

£183.10

Free reserves currently held:

(money not committed to other projects/operating costs)

£183.10

Why can't you fund this project from your reserves:

Most of our income will only cover our regular outgoings on cleaning the Hall, oil for the heating system, water and business rates. Additionally, in the past 12 months we have funded paint for the complete redecoration and a one off deep clean. We will be applying to the Communities Landfill Fund for a grant and will have to pay a third party contribution to support this grant. It is likely we will apply to Lyneham & Bradenstoke Parish Council for help to cover any shortfall in the total funds required.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£3179		
Total required from Area Board		£925		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
70 chairs with integral linking	3179		Fundraising	254
			Landfill Communities Fund	2000
Total	£3179			£2254

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Royal Wootton Bassett & Cricklade

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The entire community of Lyneham, both civilian and military, will benefit from having a warm, comfortable and safe place to meet and hold functions. It is hoped that it may be possible to run community cinema, for both children and adults, from the Village Hall in the future and the chairs are vital to such a project.

14. How will you monitor this?

Increase in hiring of the Village Hall.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Increased hirings will provide funds for future replacement of chairs.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project

costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

886	Community Area Grant	RWB Town Team Regeneration Project	Royal Wootton Bassett Town Team	£3905
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Submitted: 31/07/2014 12:30:47

ID: 886

Current Status: Application Appraisal

To be considered at this meeting:

24/09/2014 Cricklade

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

RWB Town Team Regeneration Project

6. Project summary:

Supported by the DCLG through their Portas Pilot Scheme, the RWB Town Team Regeneration Project aims to enhance the High Street offering by increasing public access to information to assist small independent traders. The Town Team is an independently constituted group of local traders and town councillors who have been able to undertake this project with the support of RWBTC staff who have given 230 hours (Â£2990 costed time) to manage the project.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

Electoral Division

Wootton Bassett North

8. What is the Post Code of where the project is taking place?

SN4 7AU

9. Please tell us which theme(s) your project supports:

Economy, enterprise and jobs

Food, farming and local markets

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Transport and roads

Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£14495		
Total required from Area Board		£3905		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Sign enhancement including a pair of bespoke display cabinets	3810	DCLG Grant	yes	9540
Production of	1800	Community		1050

Town Map		Volunteer
4 x Banners plus clips	1097	
Website Domain Name	84	
Website Development for Voucher Scheme	660	
2 Advertising Cases for 2 High Street Bus Shelters - supplied and fitted	5994	
Community Volunteer Time	1050	
Total	£14495	£10590

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Independent traders who have suffered a reduction in footfall since the closure of RAF Lyneham.

14. How will you monitor this?

Towns Alive, formally Action for Market Towns, benchmarked the town in 2012 & repeated this for monitoring in 2013 and it is in the RWBTC's intention to continue this process to help the Town Team to monitor the success of its initiatives. Shoppers postcode analysis will also help shape marketing of the voucher scheme.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Ongoing maintenance by Royal Wootton Bassett Town Council and Voucher Scheme through independent traders contributions.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

894	Community Area Grant	Road closure signs	Royal British Legion	£500
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Submitted: 07/08/2014 13:17:11

ID: 894

Current Status: Application Appraisal

To be considered at this meeting:

24/09/2014 Cricklade

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

Part of the funding will be from the Royal Wootton Bassett Town Council and part from the Royal British Legion, Royal Wootton Bassett Branch funds.

5. Project title?

Road closure signs

6. Project summary:

Signs are for the annual Remembrance Day Parade Road Closures and will be purchased in conjunction with Royal Wootton Bassett Town Council. This will be a one off payment as the signs will be kept by the council. They will also be available to any other local organizations to use when required.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

Electoral Division

Lyneham

8. What is the Post Code of where the project is taking place?

SN15

9. Please tell us which theme(s) your project supports:

Festivals, pageants, fetes and fayres
Heritage, history and architecture
Other

If Other (please specify)

The Royal British Legion Remembrance Parade & Welfare of Service personnel

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

06/2014

Total Income:

£7815.00

Total Expenditure:

£1995.00

Surplus/Deficit for the year:

£5820.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£3876.00

Why can't you fund this project from your reserves:

We are a charity and rely on donations from the public and use these donations to help our members and all service men in the area in need of help. Our Branch is No.2619 Registered charity no.219279. The total income Â£7815 includes balance of Â£5722 carried forward from previous year. Of the balance of Â£5820 the sum of Â£1944.42 in Welfare Account money and can not be used without the sanction of Head Office. The Branch does have a sum of Â£60,000 the proceeds of a sale of property which was given to the Branch by a Will & Testament, but in this are clauses stating the money can not be used for any other purpose than the purchase of a new building and should the Branch close the money will go to Charities within the area for welfare of Servicemen & Women, and therefore we are unable to use it as Branch funds.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2000		
Total required from Area Board		£500		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
35 Road Signs	2000	Royal British Legion		500
		Royal Wootton Bassett Town Council		1000

Total **£2000** **£1500**

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Royal British Legion, The Navy, Army and Airforce Cadets, Scout Movement Cubs, Brownies and any other Organisations requiring Road Closures. It would also be of use for The Town Council events.

14. How will you monitor this?

Applications will be made to the Royal British Legion and the Royal Wootton Bassett Town Council. The Council have said they are willing to store the signs for us.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This will be a one off request and will not require follow up funding.

16. Is there anything else you think we should know about the project?

We are asking the Town Council to be a part of this project as the signs will be available to the wider community. The manufacture of these signs will result in savings, as we would otherwise have to hire at a rolling cost of approximately £800.00 per year and we would be unable to accommodate this outlay on an annual basis.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

912	Community Area Grant	Latton Information Board	Latton Parish Council	£382
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Submitted: 25/08/2014 15:00:51

ID: 912

Current Status: Application Appraisal

To be considered at this meeting:

24/09/2014 Cricklade

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

This project is in addition to required funding for the parish.

5. Project title?

Latton Information Board

6. Project summary:

To provide an information board for visitors to Latton. This would include history of the village, map and other information regarding notable building etc, similar to the ones in Cricklade. We have received a pledge of part funding from the Cotswold Water Park trust, as it will be an enhancement for visitors to the Water Park.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

Electoral Division

Cricklade and Latton

8. What is the Post Code of where the project is taking place?

SN6 6D

9. Please tell us which theme(s) your project supports:

Countryside, environment and nature

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£10012.00

Total Expenditure:

£8470.00

Surplus/Deficit for the year:

£1542.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£4997.00

Why can't you fund this project from your reserves:

Reserves required for other essential projects such as replacement of vandalised play equipment. This funding would enable us to use such reserves as we have towards other parish funded projects

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£915		
Total required from Area Board		£382		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
design and Artwork	320	CWT Grant	yes	533
Production of board and materials	595			
Total	£915			£533

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Visitors to the waterpark and the village will benefit from the information provided and enhance their experience. Latton is a small village with few facilities and there is little to welcome those who do stop to visit.

14. How will you monitor this?

By supplying our contact details on the information board and requesting feedback.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to

fund it?

N/A

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Grant Applications for Royal Wootton Bassett & Cricklade on 24/09/2014

ID	Grant Type	Project Title	Applicant	Amount Required
896	Community Area Grant	Lyneham Village Hall new chairs	Lyneham Village Hall	£925
886	Community Area Grant	RWB Town Team Regeneration Project	Royal Wootton Bassett Town Team	£3905
894	Community Area Grant	Road closure signs	Royal British Legion	£500
912	Community Area Grant	Latton Information Board	Latton Parish Council	£382

ID	Grant Type	Project Title	Applicant	Amount Required
896	Community Area Grant	Lyneham Village Hall new chairs	Lyneham Village Hall	£925

Submitted: 08/08/2014 12:17:07

ID: 896

Current Status: Application Appraisal

To be considered at this meeting:

24/09/2014 Cricklade

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Lyneham Village Hall new chairs

6. Project summary:

The Management Committee is in the process of updating and refurbishing the Hall. In the last year the Hall has been decorated throughout with the labour being provided by the Community Payback Scheme; thanks to a grant from this Area Board, additional radiators have been installed and the Lyneham & Bradenstoke Parish Council has funded minor building works and new window blinds. The final phase of the updating work is to provide new, more comfortable, chairs that are also capable of being linked together to meet

current fire regulations. The current chairs are very cold and uncomfortable moulded plastic chairs that do not have integral linking capability. Users complain they are cold and very uncomfortable. The upholstered chairs for which we have obtained quotes are more expensive because they have integral, welded-on linking clips. In time, we hope to run community cinema in the Hall, but feel we cannot even contemplate this until we have comfortable seating. Lyneham has suffered considerably by the withdrawal of the RAF. Many community groups in the village lost their meeting rooms on the base and have turned to the Village Hall, as well as other community rooms, for their meetings. It is not anticipated that any civilian community groups will be able to use meeting rooms on the base when the Technical Training College opens. There is therefore great need to provide a warm, comfortable and safe place for community groups to meet. Furthermore, the influx of new families into the military family quarters will increase the need for community facilities in the village. We have a window of opportunity at the moment to bring the Village Hall up to standard in anticipation of this increase in population. We hope the Area Board will be able to support this grant application on this basis.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

Electoral Division

Lyneham

8. What is the Post Code of where the project is taking place?

SN15 4PE

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£3538.36

Total Expenditure:

£3355.26

Surplus/Deficit for the year:

£183.10

Free reserves currently held:

(money not committed to other projects/operating costs)

£183.10

Why can't you fund this project from your reserves:

Most of our income will only cover our regular outgoings on cleaning the Hall, oil for the heating system, water and business rates. Additionally, in the past 12 months we have funded paint for the complete redecoration and a one off deep clean. We will be applying to the Communities Landfill Fund for a grant and will have to pay a third party contribution to support this grant. It is likely we will apply to Lyneham & Bradenstoke Parish Council for help to cover any shortfall in the total funds required.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£3179		
Total required from Area Board		£925		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
70 chairs with integral linking	3179		Fundraising	254
			Landfill Communities Fund	2000
Total	£3179			£2254

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Royal Wootton Bassett & Cricklade

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The entire community of Lyneham, both civilian and military, will benefit from having a warm, comfortable and safe place to meet and hold functions. It is hoped that it may be possible to run community cinema, for both children and adults, from the Village Hall in the future and the chairs are vital to such a project.

14. How will you monitor this?

Increase in hiring of the Village Hall.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Increased hirings will provide funds for future replacement of chairs.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project

costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

886	Community Area Grant	RWB Town Team Regeneration Project	Royal Wootton Bassett Town Team	£3905
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Submitted: 31/07/2014 12:30:47

ID: 886

Current Status: Application Appraisal

To be considered at this meeting:

24/09/2014 Cricklade

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

RWB Town Team Regeneration Project

6. Project summary:

Supported by the DCLG through their Portas Pilot Scheme, the RWB Town Team Regeneration Project aims to enhance the High Street offering by increasing public access to information to assist small independent traders. The Town Team is an independently constituted group of local traders and town councillors who have been able to undertake this project with the support of RWBTC staff who have given 230 hours (Â£2990 costed time) to manage the project.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

Electoral Division

Wootton Bassett North

8. What is the Post Code of where the project is taking place?

SN4 7AU

9. Please tell us which theme(s) your project supports:

Economy, enterprise and jobs

Food, farming and local markets

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Transport and roads

Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£14495		
Total required from Area Board		£3905		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Sign enhancement including a pair of bespoke display cabinets	3810	DCLG Grant	yes	9540
Production of	1800	Community		1050

Town Map		Volunteer
4 x Banners plus clips	1097	
Website Domain Name	84	
Website Development for Voucher Scheme	660	
2 Advertising Cases for 2 High Street Bus Shelters - supplied and fitted	5994	
Community Volunteer Time	1050	
Total	£14495	£10590

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Independent traders who have suffered a reduction in footfall since the closure of RAF Lyneham.

14. How will you monitor this?

Towns Alive, formally Action for Market Towns, benchmarked the town in 2012 & repeated this for monitoring in 2013 and it is in the RWBTC's intention to continue this process to help the Town Team to monitor the success of its initiatives. Shoppers postcode analysis will also help shape marketing of the voucher scheme.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Ongoing maintenance by Royal Wootton Bassett Town Council and Voucher Scheme through independent traders contributions.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

894	Community Area Grant	Road closure signs	Royal British Legion	£500
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Submitted: 07/08/2014 13:17:11

ID: 894

Current Status: Application Appraisal

To be considered at this meeting:

24/09/2014 Cricklade

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

Part of the funding will be from the Royal Wootton Bassett Town Council and part from the Royal British Legion, Royal Wootton Bassett Branch funds.

5. Project title?

Road closure signs

6. Project summary:

Signs are for the annual Remembrance Day Parade Road Closures and will be purchased in conjunction with Royal Wootton Bassett Town Council. This will be a one off payment as the signs will be kept by the council. They will also be available to any other local organizations to use when required.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

Electoral Division

Lyneham

8. What is the Post Code of where the project is taking place?

SN15

9. Please tell us which theme(s) your project supports:

Festivals, pageants, fetes and fayres
Heritage, history and architecture
Other

If Other (please specify)

The Royal British Legion Remembrance Parade & Welfare of Service personnel

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

06/2014

Total Income:

£7815.00

Total Expenditure:

£1995.00

Surplus/Deficit for the year:

£5820.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£3876.00

Why can't you fund this project from your reserves:

We are a charity and rely on donations from the public and use these donations to help our members and all service men in the area in need of help. Our Branch is No.2619 Registered charity no.219279. The total income Â£7815 includes balance of Â£5722 carried forward from previous year. Of the balance of Â£5820 the sum of Â£1944.42 in Welfare Account money and can not be used without the sanction of Head Office. The Branch does have a sum of Â£60,000 the proceeds of a sale of property which was given to the Branch by a Will & Testament, but in this are clauses stating the money can not be used for any other purpose than the purchase of a new building and should the Branch close the money will go to Charities within the area for welfare of Servicemen & Women, and therefore we are unable to use it as Branch funds.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2000		
Total required from Area Board		£500		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
35 Road Signs	2000	Royal British Legion		500
		Royal Wootton Bassett Town Council		1000

Total **£2000** **£1500**

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Royal British Legion, The Navy, Army and Airforce Cadets, Scout Movement Cubs, Brownies and any other Organisations requiring Road Closures. It would also be of use for The Town Council events.

14. How will you monitor this?

Applications will be made to the Royal British Legion and the Royal Wootton Bassett Town Council. The Council have said they are willing to store the signs for us.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This will be a one off request and will not require follow up funding.

16. Is there anything else you think we should know about the project?

We are asking the Town Council to be a part of this project as the signs will be available to the wider community. The manufacture of these signs will result in savings, as we would otherwise have to hire at a rolling cost of approximately £800.00 per year and we would be unable to accommodate this outlay on an annual basis.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

912	Community Area Grant	Latton Information Board	Latton Parish Council	£382
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Submitted: 25/08/2014 15:00:51

ID: 912

Current Status: Application Appraisal

To be considered at this meeting:

24/09/2014 Cricklade

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

This project is in addition to required funding for the parish.

5. Project title?

Latton Information Board

6. Project summary:

To provide an information board for visitors to Latton. This would include history of the village, map and other information regarding notable building etc, similar to the ones in Cricklade. We have received a pledge of part funding from the Cotswold Water Park trust, as it will be an enhancement for visitors to the Water Park.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

Electoral Division

Cricklade and Latton

8. What is the Post Code of where the project is taking place?

SN6 6D

9. Please tell us which theme(s) your project supports:

Countryside, environment and nature

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£10012.00

Total Expenditure:

£8470.00

Surplus/Deficit for the year:

£1542.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£4997.00

Why can't you fund this project from your reserves:

Reserves required for other essential projects such as replacement of vandalised play equipment. This funding would enable us to use such reserves as we have towards other parish funded projects

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£915		
Total required from Area Board		£382		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
design and Artwork	320	CWT Grant	yes	533
Production of board and materials	595			
Total	£915			£533

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Visitors to the waterpark and the village will benefit from the information provided and enhance their experience. Latton is a small village with few facilities and there is little to welcome those who do stop to visit.

14. How will you monitor this?

By supplying our contact details on the information board and requesting feedback.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to

fund it?

N/A

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.